

## **APPENDIX 1**

### **BASE PUBLIC ADVOCATE RESPONSIBILITY**

#### **Public Advocate Responsibilities**

1. Review Commission agendas.
2. Attend Grist weekly, sending staff as appropriate.
3. Review all filings made with the Natural Gas Department.
4. Determine what proceedings in which to petition for relief, protest or intervene.
5. Determine what proceedings to request or initiate, including proceedings to address consumer complaints made to the PSC.
6. Determine when to investigate the legality and reasonableness of rates, charges, and practices of jurisdictional utilities.
7. Determine what matters and disputes to negotiate or engage in other measures to resolve.
8. Participate in rulemakings before the Public Service Commission affecting consumers served by jurisdictional utilities.
9. Monitor and participate in legislation affecting consumers served by jurisdictional utilities.
10. Communicate to the Executive Director (ED) all determinations to take action set forth in responsibilities 4 through 7 above.
11. Participate in the National Association of State Utility Consumer Advocates (NASUCA) and monitor other states' activities and federal activities through NASUCA.
12. Be available to respond to general communications from the Director of the PSC's Natural Gas Department, the ED, and other PSC staff
13. Attend workshops as requested by the Director of the PSC's Natural Gas Department, the ED, or other PSC Staff

#### **Mutual Responsibilities**

1. Weekly or bi-weekly (or as needed) meetings between the ED and the PA.
2. Bi-weekly or monthly (or as needed) meetings between the Director of the Natural Gas Department (and other staff as needed) and the PA.